



REDUNDANCY ADVICE

WE RECOMMEND YOU PRINT THIS RESOURCE AND TICK THINGS OFF AS YOU GO!

FIRST 24 HOURS ARE CRUCIAL

- Understand Redundancy package
- Update CV
- Change LinkedIn profile to 'Open To Work'
- Set up a profile on Indeed, CV Library, Job Site, Reed
- Upload your CV to job sites (set up job alerts)
- Message your network

CV TIPS & TRICKS

- Clearly Labelled Sections
- Achievements, wins, and growth stand out
- Reflects you as a person (haven't just used AI)
- Back-up your claims with evidence - e.g., products sold, routes to market, and ROI's.

EXTRAS TO NOTE

- Tailor your CV to every role - use keywords from the job ad
- Prep 3 STAR-format examples before any interview
- Have 1-2 good questions ready to ask in interviews
- Schedule a time every day for job search - treat it like work

